

# To Report A Malfunctioning A/C Unit or Heater:

VISIT

[www.facilities.ohiou.edu/requests](http://www.facilities.ohiou.edu/requests)

And place an online work request.



## Facilities Management

1 Riverside Drive  
Athens, Ohio 45701

Phone: 740-593-2911

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Bromley Hall

Facilities Management

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## Information for **Bromley Hall Students**

Please use this  
step-by-step guide  
for adjusting the  
temperature in your  
residence hall room.



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## Regulating Your Room's Temperature

You can regulate the temperature in your residence hall room by trying the following things:

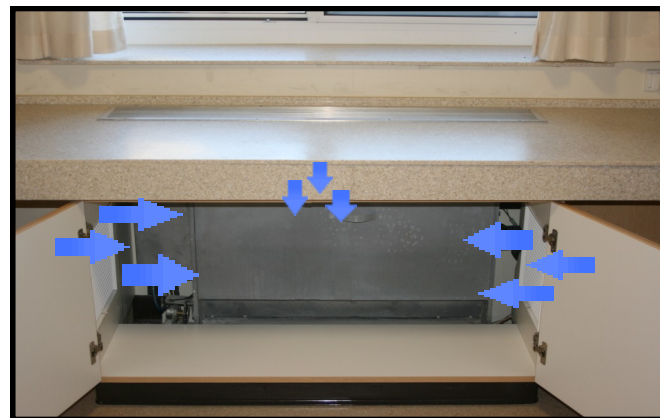
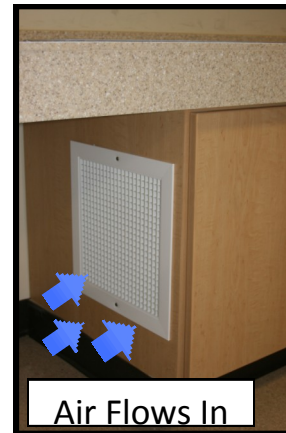
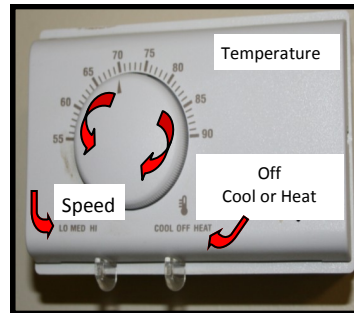
- Adjusting the thermostat to heat or cool.
- Adjusting the speed and temperature.
- Make sure there is nothing blocking the vents or restricting the air movement where the air flows in.
- Be sure not to block the vent on the counter top where the air comes out.
- If you have not been able to successfully regulate your room's temperature you may place an online work request.

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## Bromley Hall New HVAC System



Do not use this area for storage.  
If the air cannot circulate,  
your room may not reach the desired temperature.



## Bromley Hall Old HVAC System

