

Delayed Publication Information and Instructions

Time period: For students who are filing electronically, a publication delay is available for OhioLINK documents for up to five (5) years.

Why request a publication delay?: Publication delays are generally requested if students are concerned their online manuscripts may restrict their ability to publish derived or exact text from the manuscript in the form of articles, poems, short stories, or in book format after graduation or if a patent is pending. TAD Services strongly suggest a student request a publication delay if they plan to publish exact text from their manuscript. Before requesting a publication delay, however, students are encouraged to contact publishers to find out which companies or contests consider ETDs as previously published works.

Publication delays apply to: A publication delay applies to the OhioLINK online copy only. A publication delays does not apply to doctoral dissertations in ProQuest/UMI (Dissertation Abstracts) database that are viewable by Ohio University library patrons.

Abstract appears online: The student's abstract will appear online until the publication delay period has ended.

Deadline: The Publication Delay Form must be completed, signed and delivered to TAD Studies by the quarterly deadline.

Attention Master Students: Master students must print the final document on standard 20 lb. white paper and drop this off to TAD Services, Technology and Research Center 114. This copy will become the Library's circulating copy until the ETD becomes available online. Doctoral students no longer required to provide a printed copy. The online ProQuest/UMI (Dissertation Abstracts) copy becomes the circulating copy until the OhioLINK document becomes available online.

If you are requesting an OhioLINK publication delay, please complete the form below, print, sign, and scan/email to tad@ohio.edu, fax to 740-597-2951 or drop off to TAD Services, Research and Technology Center 114 before the deadline for the quarter.

Delayed Publication Request Form

I, _____, am requesting a publication delay of my thesis or dissertation manuscript on OhioLINK.

1. FOR MASTER STUDENTS: I understand that I must provide a printed copy of my manuscript on regular paper before the final "TAD Process Complete" email can be sent to the college. (This copy serves as the Library's circulating copy until the paper becomes available online. Doctoral student no longer need to provide a printed copy. The online ProQuest/UMI copy will become the circulating copy until the OhioLINK document becomes available online.)
2. FOR MASTER AND DOCTORAL STUDENTS: I understand that if my delayed publication request is approved for my thesis or dissertation, OhioLINK will release my **Abstract** immediately after the Office of Graduate Studies has approved my submission. I understand that my thesis or dissertation will automatically be released by OhioLINK after the delay period. I also understand that once the thesis or dissertation is released, it cannot be recalled.
3. FOR DOCTORAL STUDENTS: I understand that this publication delay request does not apply to my document's placement on ProQuest. (ProQuest, also called Dissertation Abstracts, documents appear approximately six months after graduation and are accessible in full-text by Ohio University library patrons. The first 24 pages are accessible online for purchase through the ProQuest's public database system.)
4. I am requesting a publication delay of:
6 months 3 years
1 year 4 years
2 years 5 years

Reason for delayed publication request:

Signature

Date

Please complete this form, print, sign, and scan/email to tad@ohio.edu, fax to 740-597-2951 or drop off to TAD Services, Research and Technology Center 114 before the deadline for the quarter.

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