

# Ohio University

## Application for Transient Student Status

### Instructions for Completing Application Packet

A transient student is one who is currently working toward a graduate degree at another university and seeking temporary admission status to earn graduate credit at Ohio University for transfer to his/her home university. To apply for transient student status, submit a completed Graduate Transient Student Application and Certification of Good Standing. The non-refundable Transient Application fee is \$35 for the initial application and \$25 for a subsequent application.

Transient status is a non-degree status, granted for one quarter at a time. You must request permission each quarter to register at Ohio University as a transient student. A transient student who wishes to enroll for additional quarters beyond the initial quarter of admission must submit a new application and Certification of Good Standing and pay a \$25 re-application fee.

Admission must be approved by the academic department and the Graduate College to be official. Transient students are not eligible for OU graduate assistantships, fellowships, or other departmental aid.

Some academic programs may not accept non-degree students. Please check with the department in which you are interested before you submit an application. Department contact information can be found on the web site <http://www.ohio.edu/graduate>.

### Application Checklist

- Complete the Graduate Transient Student Application (Form T1) and the Residency Information Form (Form T2). Be sure to indicate the program code to which you are applying and sign both forms.
- Mail the Transient Student Application, Residency Information Form, and the non-refundable application fee to Graduate College, Ohio University, McKee House, 44 University Terrace, Athens, OH 45701.
- Have the appropriate official at your home institution complete and mail the Certification of Good Standing (Form T3) to Graduate College, Ohio University, McKee House, 44 University Terrace, Athens, OH 45701.

Ohio University
Application for Graduate Transient Student Status (Form T1)

The application will not be accepted without the non-refundable application fee.

Office Use Only
App. fee Res.
Ctd

1. Personal Data Type or print clearly using black ink

Name Last First Middle U.S. Social Security Number, if any

Maiden/Previous names OU PID Number, if any

Date of birth MM/DD/YY Place of birth City State Country Gender Male Female

Country of Citizenship

Non-U.S. Citizens only, check applicable status:

Permanent Resident Alien of US Alien number Date Issued MM/YY Refugee Asylee Alien, File # A Date Status Approved MM/YY

Visa Holder, Type F-1 J-1 J-2 H-1 H-4 Other MM/YY

- If you are currently in the US on one of the above visas, provide a copy of the front and back of your Form I-94.
If you are an F-1 or J-1 visa holder, also include a copy of your I-20 or DS-2019.
If you have a pending request for US Permanent Residency or Asylum, indicate your current or most recent visa type

Ethnic background (US Citizens & Permanent Residents) Answer is optional. Check only one. Ethnicity information will not be used for discriminatory purposes.

American Indian/Alaskan native African-American/Black, non-Hispanic Asian American Hispanic Caucasian/White, non-Hispanic

Have you ever been convicted of a felony? No Yes (If yes, attach explanation including dates and circumstances.)

Are you currently an employee of Ohio University? Yes No If yes: Classified Faculty or Administrative Contract % FTE Office Title Full time Presidential Contract employees are subject to Conflict of Interest policy.

2. Address Information Visa holders must provide a non-U.S. permanent address.

Permanent address Number Street City State Zip/Postal Code Country

County & County Code (if OH or KY reciprocity) Telephone Area Code Number

Mailing address: Same as above Street City State Zip/Postal Code Country Telephone Area Code Number

Mailing address valid until MM/DD/YY Indefinitely E-mail This address will be used for communication. Please keep it active.

3. Academic Program Information

Desired term of study at Ohio University: Fall Winter Spring Summer 20 Ohio University campus you wish to attend: Athens (ATHN) Eastern (EAST) Chillicothe (CHIL) Southern (STHN) Lancaster (LANC) Zanesville (ZANS) Pickerington Center (L-UL)

Academic program to which you are applying. Refer to the program code list in application instructions. Enter the four numerical digits corresponding to the desired academic program. ND program name example ND2201, Social Science Your application cannot be processed without this information.

Name of home institution

Address of home institution

I certify that the information given in this application is complete and accurate. I understand that furnishing false or incomplete information as any part of this application material may result in cancellation of admission, registration, or both. By signing this form I certify that I have read and understood the transient information contained within the application materials.

Signature Date

Ohio University does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities. The following person has been designated to handle inquiries regarding the nondiscrimination policies including Section 504 and Title IX: Assistant to the President, Office of Institutional Equity, Ohio University, Athens, OH 45701. Telephone (740) 593-2620.

Ohio University  
**Residency Information Form (Form T2)**

<i>For Office Use Only</i>	
<input type="checkbox"/> OH Resident	<input type="checkbox"/> Non Resident
<input type="checkbox"/> Eligible non-resident, petition required.	

Name \_\_\_\_\_  
Last First Middle

OU PID or U.S. Social Security Number, if any  
 Date of Birth, if no OUPID or SSN \_\_\_\_\_

**Part 1: Residency Status** Failure to complete this form may result in incorrect assignment of residency status.

For the purpose of establishing Ohio residency for tuition purposes, your legal residence is your permanent home. To qualify for Ohio residency under the Ohio law and the Ohio Board of Regents policy you must have established residency in Ohio for a minimum of twelve months prior to the term in which you intent to enroll. You must also not be dependent upon any person or funded by entities that are not residents of Ohio. Please note that anyone who has previously been admitted to Ohio University as a non-resident must file a petition requesting a change of residency prior to the quarter in which a change of resident status is desired. Change from non-resident to resident status is not automatic. Residents of Kentucky reciprocity counties are eligible for a waiver of the non-resident surcharge as described in the application instructions.

Check one:

- I am an Ohio Resident *complete Part 2 and sign and date below.*
- I am a resident of a Kentucky Reciprocity county: County of residence \_\_\_\_\_ *complete Part 2 and sign and date below.*
- I have applied for Permanent Residence and I am a dependent of an Ohio resident *complete Part 2 and sign and date below.*
- I am a resident of another state \_\_\_\_\_ *skip Part 2 and sign and date below.*
- I am not a resident of the U.S. *skip Part 2 and sign and date below*

**Part 2: For those claiming Ohio Resident or Kentucky Reciprocity status**

List all addresses where you have resided in the past 12 months (use back of form if more space is needed):

Current address: \_\_\_\_\_ To/From \_\_\_\_\_  
Number Street City State Zip MM/YY MM/YY

Previous address: \_\_\_\_\_ To/From \_\_\_\_\_  
Number Street City State Zip MM/YY MM/YY

Previous address: \_\_\_\_\_ To/From \_\_\_\_\_  
Number Street City State Zip MM/YY MM/YY

Were you claimed as a dependent for tax purposes in the most recent tax year?  Yes  No. If yes, in what state is that person a resident? \_\_\_\_\_

I am (check all that apply):

- (A) Financially independent person who has not been claimed as a dependent on anyone else's income tax return, I have provided more than 50% of my income/financial support, and I have maintained legal residency in Ohio or a Kentucky reciprocity count (including payment of Ohio or Kentucky income taxes) for the 12 months prior to the term in which I intend to enroll.
- (B) Currently employed in Ohio or Kentucky in a full or part-time, self-sustaining position and I reside in a Kentucky reciprocity county
- \_\_\_\_\_  
Employer City/State Date of Hire
- (C) Dependent for more than 50% of my support from parents, spouse, legal guardian, or other. Dates that person(s) has lived in Ohio or a Kentucky reciprocity county:  Never  From birth to present  From \_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_  
mm yy mm yy
- (D) In US military on active duty, my home of record is Ohio or a Kentucky reciprocity county and my income taxes are filed with and paid to the State of Ohio or Kentucky.
- (E) I will be on active military duty stationed in Ohio and residing in Ohio while a graduate student. *Include a copy of your orders.*
- (F) According to the U.S. Citizenship & Immigration Services Bureau, I am a Permanent Resident Alien or other legal alien granted indefinite stay and I also qualify for  A  B  C  D  E above (check one). I have attached the appropriate immigration paperwork to my application.
- (G) I have applied for permanent residency and I am the dependent of a bona fide Ohio Resident (persons checking G must complete a residency petition prior to classification as an Ohio resident).

Do you have a driver's license? If yes, issued by what state? _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	Are you registered to vote? If yes, in which state? _____	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you own a motor vehicle? If yes, in which state/county is it registered? _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	Do you have a checking or savings account? If yes, in which state(s)? _____	<input type="checkbox"/> Yes <input type="checkbox"/> No

I certify that the information given in this application is complete and accurate. I understand that furnishing false or incomplete information as any part of this application material may result in cancellation of admission, registration, or both.  
 I also understand that it may cause me to be billed for the nonresident fees. Signature \_\_\_\_\_ Date \_\_\_\_\_

Ohio University  
**Certification of Good Standing**  
*to be completed by official of applicant's graduate school*  
**Transient Application (Form T3)**

Student's name \_\_\_\_\_

U.S. Social Security Number, if any \_\_\_\_\_

This student has applied for admission as a transient (visiting) graduate student at Ohio University. The following information is required in order to process his/her application. All four statements must be affirmative for a transient application to be processed. Please attach an explanation if there are any special circumstances, and they will be considered.

- |   |                              |                             |
|---|------------------------------|-----------------------------|
| ▪ This applicant is a graduate student at your institution  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| ▪ This applicant is in good standing and is eligible to return for further study  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| ▪ This applicant is actively pursuing a graduate degree   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| ▪ This applicant is permitted to take _____ courses* at Ohio University and transfer them to your institution to apply toward his/her degree. You recommend his/her admission for this purpose. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

\*You may indicate the total number of courses for which transfer credit is permitted. If it exceeds the number of courses that can be taken in one quarter, the applicant will need to file a new application for additional quarters. Ohio University operates on a 10-week quarter system.

To the Graduate Dean or Representative: After you have completed this form, please place it in an envelope and seal it; sign across the sealed portion of the envelope and mail to the address below. Thank you.

\_\_\_\_\_  
Signature of Dean or Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Typed or printed name and title

\_\_\_\_\_  
Institution Name

\_\_\_\_\_  
Institution Address

Mail completed form to:

Graduate College  
McKee House  
44 University Terrace  
Ohio University  
Athens, OH 45701

## Transient Application Program Codes

Fill in the appropriate nondegree code on the application form.

Do not use this application form for the Master of Public Health degree.

### Art

ND5145 Art Education  
ND5146 Art History  
ND5172 Ceramics  
ND5173 Painting  
ND5171 Photography  
ND5174 Printmaking  
ND5175 Sculpture

### Athletic Training

ND8130 Athletic Training

### Biological Sciences

ND2517 Biological Sciences

### Business

ND6123 General Business  
ND6139 MBA Without Boundaries

### Chemistry

ND3311 Chemistry  
ND6946 MCB/Chemistry

### Child Development & Family Life

ND6402 Child Development & Family Life  
ND6350 Early Childhood Education  
ND6351 Family Studies

### Coaching Education

ND8141 Coaching Education

### Communication Studies

ND5361 Health Communication  
ND5362 Relating & Organizing  
ND5360 Rhetoric & Public Culture

### Communication Technology

MD5328 Communication Technology & Policy

### Computer Science

ND7260 Computer Science/EECS

### Economics

ND4221 Economics/Financial Economics

### Education

#### Teacher Education

ND6857 Adolescent-to-Young Adult  
ND6269 Curriculum and Instruction  
ND6220 Early Childhood Intervention Specialist  
ND6238 Intervention Specialist (Adult Services)  
ND6320 Intervention Specialist (Mild to Moderate/Early Childhood)  
ND6236 Intervention Specialist (Mild to Moderate Needs)  
ND6319 Intervention Specialist (Mild to Moderate/Moderate to Intensive)  
ND6237 Intervention Specialist (Moderate to Intensive Needs)  
ND6318 Intervention Specialist (Moderate to Intensive/Early Childhood)

ND6844 Mathematics Education  
ND6839 Middle Childhood Education  
ND6841 Reading Education  
ND6856 Science Education  
ND6224 Social Studies Education  
ND6249 Special Education (non-licensure)

#### Educational Studies

ND6506 Computer Education & Technology  
ND6226 Cultural Studies  
ND6272 Educational Administration  
ND6277 Educational Research & Evaluation  
ND6225 Instructional Technology

#### Counseling and Higher Education

ND6275 College Student Personnel  
ND6265 Counselor Education  
ND6276 Higher Education  
ND6274 School Counseling

### Engineering

ND7251 Chemical Engineering  
ND7252 Civil Engineering  
ND7260 Computer Science/EECS  
ND7253 Electrical Engineering  
ND7255 Industrial & Manufacturing Systems Engineering  
ND7259 Integrated Engineering  
ND7257 Mechanical Engineering

### English Language/Literature

ND5231 English Language/Literature

### Environmental & Plant Biology

ND2111 Environmental & Plant Biology  
ND6948 MCB/Bio-Env. & Plant Biology

### Environmental Studies

ND6939 Environmental Studies

### Exercise Physiology

ND8147 Physiology of Exercise—Clinical  
ND8111 Physiology of Exercise—Research

### Film

ND5142 Film

### Food & Nutrition

ND6416 Food & Nutrition

### Geography

ND4231 Geography

### Geological Sciences

MD3321 Geological Sciences

### Health Sciences

ND8139 Health Administration

### Hearing, Speech & Language Sciences

ND5317 Audiology  
ND5316 Speech-Language Pathology

### History

ND4215 History

### International Studies

ND4206 African Studies  
ND4218 Communication & Development Studies  
ND4209 International Development Studies  
ND4207 Latin American Studies  
ND4208 Southeast Asian Studies

### Interdisciplinary Arts

ND5192 Interdisciplinary Arts

### Journalism

ND6931 Journalism

### Linguistics

ND5291 Linguistics

### Mathematics

ND3101 Mathematics

### Modern Languages

ND5227 French  
ND5229 Spanish

### Molecular & Cellular Biology

ND6947 MCB/Biology  
ND6948 MCB/Biology-Environ. Plant Biology  
ND6946 MCB/Chemistry

### Music

ND5185 Composition  
ND5182 Music Education  
ND5183 Music History & Literature  
ND5189 Music Performance: Accompanying  
ND5188 Music Performance: Conducting  
ND5181 Music Performance: Instrumental  
ND5099 Music Performance: Pedagogy  
ND5181 Music Performance: Vocal  
ND5184 Music Theory  
ND5187 Music Therapy

### Nursing

ND1214 Family Nurse Practitioner  
ND1215 Nurse Administrator  
ND1213 Nurse Educator

### Philosophy

ND5241 Philosophy

### Physical Therapy

ND8140 Physical Therapy

### Physics & Astronomy

ND3331 Physics & Astronomy

### Political Science

MA4201 Political Science

### Psychology

ND4104 Clinical  
ND4103 Experimental  
ND4106 Industrial/Organizational

**Public Administration**  
ND4400 Public Administration

**Recreation Studies**  
ND8135 Recreation Studies

**Social Sciences**  
ND2201 Social Sciences

**Social Work**  
ND6600 Social Work

**Sociology**  
ND4251 Sociology

**Sports Administration**  
ND8112 Sports Administration

**Telecommunications**  
ND5315 Telecommunications

**Theater**  
ND5132 Professional Actor Training  
Program

ND5130 Professional Director Training  
Program  
ND5138 Theater  
ND5135 Professional Playwriting  
Program  
ND5134 Professional Program  
Production Design/Technology  
ND5129 Theater History and Criticism

**Visual Communication**  
ND6926 Photography: Visual  
Communication/Photo  
Journalism

## County Codes

Fill in the appropriate county code the Application for Graduate Transient Student Status (Form T1) and the Residency Information Form (Form T2), as applicable.

### Ohio Counties

01	Adams	28	Geauga	58	Morgan
02	Allen	29	Greene	59	Morrow
03	Ashland	30	Guernsey	60	Muskingum
04	Ashtabula	31	Hamilton	61	Noble
05	Athens	32	Hancock	62	Ottawa
06	Auglaize	33	Hardin	63	Paulding
07	Belmont	34	Harrison	64	Perry
08	Brown	35	Henry	65	Pickaway
09	Butler	36	Highland	66	Pike
10	Carroll	37	Hocking	67	Portage
11	Champaign	38	Holmes	68	Preble
12	Clark	39	Huron	69	Putnam
13	Clermont	40	Jackson	70	Richland
14	Clinton	41	Jefferson	71	Ross
15	Columbiana	42	Knox	72	Sandusky
16	Coshocton	43	Lake	73	Scioto
17	Crawford	44	Lawrence	74	Seneca
18	Cuyahoga	45	Licking	75	Shelby
19	Darke	46	Logan	76	Stark
20	Defiance	47	Lorian	77	Summit
21	Delaware	48	Lucas	78	Trumbull
22	Erie	49	Madison	79	Tuscarawas
23	Fairfield	50	Mahoning	80	Union
24	Fayette	51	Marion	81	Van Wert
25	Franklin	52	Medina	82	Vinton
26	Fulton	53	Meigs	83	Warren
27	Gallia	54	Mercer	84	Washington
		55	Miami	85	Wayne
		56	Monroe	86	Williams
		57	Montgomery	87	Wood
				88	Wyandot

### Kentucky Reciprocity Counties

K01	Boyd KY
K02	Carter KY
K03	Elliott KY
K04	Greenup KY
K05	Lawrence KY
K06	Lewis KY
K07	Mason KY
K08	Fleming KY
K09	Rowan KY