



OHIO
UNIVERSITY
Financial Aid

**Non-Degree Verification Form
2012-2013**

Office of Student Financial
Aid and Scholarships
Chubb Hall 020
Athens, OH 45701-2979

T: 740.593.4141
F: 740.593.4140
financial.aid@ohio.edu
www.ohio.edu/financialaid

Student Name

Student PID (Pxxxxxxxx)

Student Signature

Date

Designated College Official's Name
(See back of this form for your specific college official.)

Phone Number

Designated College Official's Signature

Date

This form will not be processed without your designated college official's signature. It may be difficult for your college official to complete this form prior to your course registration.

The U.S. Department of Education regulates specific instances in which students who are considered non-degree seeking might be considered eligible for federal student financial aid. Accurate and thorough completion of this form is required in order for the Office of Student Financial Aid and Scholarships to determine possible financial aid eligibility. All information provided is subject to audits both internally and by the U.S. Department of Education. If you have questions, please contact our office.

Please mark those items that define the program of study the above-named student is pursuing. Completion of this form is required in order for the student to be considered for financial aid. Return this form to the above address, attention Melissa Van Meter.

- _____ The student is taking courses that are required pre-requisites* for an eligible degree-seeking program.
*Pre-requisites are those courses a student must complete before beginning an eligible degree-seeking program. Pre-requisites are not courses taken before beginning an eligible degree-seeking program that will count toward the completion of that program.
- _____ The student is enrolled in a program approved by the State of Ohio and offered at Ohio University to earn initial or continuing teaching credentials or renew a current teaching certification. Other licensure programs, such as principal licensure, are not eligible for aid.
- _____ The student has already been or will be admitted into an eligible degree-seeking program. The updated program will be effective _____ semester. Please note the student **will not** be eligible for financial aid until the PeopleSoft database is updated.
- _____ The student does not meet either eligible non-degree criteria and will not be admitted to a degree-seeking program. The student is aware that he or she is not eligible for financial aid as a non-degree student.

Provide any comments that you, the student, have in regard to your academic program, such as your educational goals or reasons for enrolling in courses during the 2012-2013 year.

Please contact the college official from your college or regional campus to complete this form.

Athens Campus Designated College Officials

Arts and Sciences	Caryn Asleson, Asst Dean	100 Wilson Hall
Business	Michael Bila, Asst Dean	214 Copeland Hall
Communication	Eddith Dashiell, Asst Dean	497B RTVC Building
Education	Aimee Howley, Assoc Dean	133 McCracken Hall
Engineering	Kendree Sampson, Assoc Dean	178 Stocker Center
Fine Arts	Norma Humphreys, Asst Dean	Jennings House
Graduate Studies	Katherine Tadlock, Director	201 McKee House
Health and Human Svcs	Rebecca Zuspan, Stu Svcs Coordinator	W362 Grover Center
University College	Laura Chapman, Asst Dean	140 Chubb Hall

Regional Campus Designated College Officials

Chillicothe Campus	Ashlee Rauckhorst, Coordinator	Bennett Hall
Eastern Campus	Kevin Chenoweth, Stu Svcs Mgr	105 Shannon Hall
Southern/Proctorville Campus	Jacki Adkins, Stu Svcs	Collins Center
Lancaster/Pickerington Campus	Pat Fox, Enrollment Manager	Brasee Hall
Zanesville Campus	Vicki Delucas, Fin Aid Coordinator	221 Elson Hall

Non-Degree Pursuits Ineligible for Financial Aid

These are some examples of non-degree student pursuits that are not eligible for financial aid. This list is not exhaustive. If you as a college official have questions regarding a student's eligibility, please contact Melissa Van Meter at 740-593-9392 or via email at vanmetem@ohio.edu.

- Additional courses in previous major
- Adding a minor
- Reading endorsements
- Principal certification
- Alternative education certifications