

Budget Planning Council Meeting Agenda
October 30, 2009
10:00 am – 12:00 Noon
Baker 235

- I. Strategic Reallocation Process, Continued Discussion**
 - A. Review of Updates to Process
 - B. Establishing Principles for Inclusion in Reallocation Process Guidance
 - C. Defining Centrality and Essentiality

- II. Enrollment Management Discussion, Continued**
 - A. Key Revenue Driver: Tuition & Fees**
 - i. Enrollment Estimates
 - ii. Process to Translate Enrollment Estimates into Revenue Estimates

- III. Compensation (Salaries & Benefits)**
 - A. Salaries**
 - i. Faculty Salary Study

 - B. Discussion of Potential Assumptions to Build the FY 2011 Budget**
 - i. Confirm employee/employer shares of health benefits costs
 - Maintain current percentage shares? Review employee brackets?
 - Maintain current employee deductible with adjustment for inflation?
 - Goals for reduced university costs?

 - ii. Determine recommended salary adjustments for each employment type and calculate affordability
 - Salary adjustments for all employee-types?
 - Differential adjustments for each employee-type?
 - Base adjustments or one-time adjustments (bonuses)?
 - Estimate adjustments necessary to support faculty promotion and tenure.

 - C. Follow-up from Prior Meeting**
 - i. Professional Fees Details
 - ii. Summary of Potential Options to Modify Educational Benefits
 - iii. Data Currently Being Compiled:
 - Additional Historical Data to Present the Compensation Items as a Share of Total Budget
 - Demographic Data for Education Benefits Participants/Employees

- IV. FY 2010 Budget Update & Contingency Planning (Standing Agenda Item)**

- V. Next Meeting: November 13, 2009, Baker 235**

Discussion Topic(s):

- Residential Housing
- Dining Services

Principles for consideration:

Focus on Priorities

- Minimize, and to the degree possible, ensure there is no direct impact on students, particularly on students' ability to complete degrees in a timely manner and successfully.
- Budget proposals must consider goals of Vision OHIO. While aggressive progress on each of the goals may not be feasible, departments should pursue alternatives that do not erode progress that has been made on these important initiatives.
- Maintain student access without compromising quality
- Strategic priorities and mission should guide proposed reallocations.

Increased Investments: Tied to Revenue Generation & Strategic Priorities

- Consider impact of proposed changes on revenues (both loss and generation).
- Presentation of new initiatives should reflect future costs and obligations
- New initiatives must create or enhance revenue streams
- Proposals should include redirection of resources toward strategic priorities
- Continue to position the University for the future by making select program investments in accord with the University Strategic Plan.

Efficiency

- Work to increase the efficiency and effectiveness of our operations.
- No cost shifting. Departments should closely examine programs and activities that impose costs on other units, particularly long-term costs. To assure there are no division budget reductions that place unacceptable burdens on other divisions, discuss the impact of budget cuts before recommending them.
- Continuation of programs and services should not rely upon the establishment of internal fees.
- Carefully consider proposed reductions to central services or organizational changes that may lead to the performance of the same services by multiple units, impose costs on other departments and yield inefficiency
- Serious consideration for intra-unit service coordination, collaboration and efficiency.
- Serious consideration for cross-organizational service coordination, collaboration and efficiency

Avoid Risk

- Continued compliance with current laws, contractual obligations, internal controls and regulations governing services, programs or expenditures to ensure the University appropriately manages all risks, while giving serious consideration for alternative, more efficient methods of delivery
- Maintain a physical environment that meets the health and safety needs of the University community

Full Participation by All Campuses and Planning Units

- Departments and budgets supported by sources that are not currently constrained or declining must investigate opportunities for efficiency, cost reduction and revenue generation.

Base Reallocations

- Units will develop well-defined, permanent budget-reduction solutions.

Accountability for Results

- Planning units are accountable for the implementation of proposed reductions that are incorporated into the final budget.
- Recommended changes should be implementable.
- Units must define the time period for implementation.