

**Budget Planning Council Meeting Agenda**  
**December 17, 2008**  
**10:00 am – 12:00 Noon**  
**Baker Center 235**

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**Goals of Meeting:**

- Provide Budget & Process Updates
  - Overview of Facilities Management-Related Budgets
  - General Overview of Centrally Budgeted Items & Key Expenditure Drivers
  - Share Information Regarding the Employee Fee Waiver Benefit (For Discussion on 1/9/08)
- I. Budget & Process Updates**
- A. FY 2009 Budget Planning**
    - Position Review: Reported Vacancy Savings, Abolished Positions & Discontinued Searches
    - Carry-forward Submissions
  - B. FY 2010 Budget Planning**
    - Targets Distributed
  - C. Fund Balance Reconciliation**
- II. Overview of Facilities Management-Related Budgets**
- A. Utilities & Maintenance Operations**
    - Components
    - Key Cost Drivers
    - Service Levels
  - B. Budget Projections**
    - FY 2009 Budget Update
    - FY 2010 Budget Projections
  - C. Methods to Impact the Facilities Management-Related Budgets**
    - Space Utilization
    - Resource Conservation
    - Construction & Renovations with Ease of Maintenance In Mind
- III. Overview of Centrally Prepared Budget Items & Key Expenditure Drivers**
- A. Healthcare Benefits** (\$36.9 million) ~ *Details Previously Discussed*
  - B. Central Pools Items, Including**
    - Employee Fee Waivers (\$5.8 million)
    - Debt Service (\$4.5 million)
    - Utilities (\$10.5 million) ~ *Details Scheduled for Discussion Today*
    - Scholarships & Financial Aid (\$18.8 million + \$1.8 million from carry-forward)  
(\$6 million is separately budgeted for ICA Scholarships)
  - C. Budgeted Reserves** (\$5.4 million)
    - Enrollment Reserves (\$700,000)
    - Financial Strength (\$1 million)
    - Other Academic & Institutional Reserves (\$3.7 million)
  - D. Graduate Fee Waivers** (\$24.9 million)
- IV. Employee Fee Waivers** (Information for Discussion at Next Meeting)
- A. Summary of Ohio University Program**
    - Current Policy
    - Historical Utilization
  - B. Summary of Peer Institutions' Programs**
- V. Next Scheduled Meeting: January 9, 2009**