

Budget Planning Council Meeting Agenda
September 25, 2009
10:00 am – 12:00 Noon
235 Baker Center

- I. **Role and Charge of the Budget Planning Council, Continued Discussion**
 - A. Formal Coordination of Roles of Related Workgroups to be Undertaken – Look for Plan in Coming Weeks

- II. **Establishment of Guidance/Parameters for Fee Committees**
 - A. Review of Fee Matrix – Confirmation of Review/Approval Assignments for Various Fee-types
 - B. Student Fee Committee
 - C. General Fee Committee
 - D. Internal Fee Committee

- III. **Review of Potential Budget Scenarios Presented to the Board of Trustees**
 - A. Review of Multi-year Scenario (Optimistic Revenue & Desirable Expenditure Levels)
 - i. Reflects Winter 2010 Increase to Tuition
 - ii. Reflects Support for OCOG-eligible Students and Increased Support for Full-Tuition Scholarship Recipients
 - iii. Does NOT Reflect Additional Base Support for Advancement (\$750,000)
 - iv. Does NOT Reflect Potential One-time Over-attainment of Revenue or FY 2010 One-time Expenses
 - B. Key Revenue Assumptions
 - C. Key Expenditure Assumptions
 - D. Clarification of Sub-Topics of Interest; Facilitate Development of Each In-Depth Meeting Agenda

- IV. **Schedule for In-depth Review of Key Assumptions – For Discussion & Feedback**
 - October 2 **Overview of University Financial Health**
 State Funding (Unrestricted and Restricted)

 - October 9 **Enrollment Management**
 Tuition & Fee Revenue
 Financial Aid (Undergraduate, Graduate Fee Waivers, Endowed)
 Quarters-to-Semesters

 - October 16 **Compensation (Salaries & Benefits)**

 - October 23 **Facilities Management (POM, Utilities, Space Planning, Quarters-to-Semesters)**
 Debt Service (Current Obligations and Debt Ratios)
 University-owned Properties (Leases)

 - October 30 **Auxiliary Operations (Housing, Others to be Confirmed)**
 Overhead & Transfers In

 - November 13 **College of Osteopathic Medicine**
 University Outreach & Regional Campuses

- V. **Process to Translate Key Assumptions into Planning Unit Budget Targets**

- VI. **Next Meeting: October 2, 2009, Baker Multicultural Center Conference Room**