

KEY FACTORS IN DEVELOPMENT OF FY 2011 BUDGET

Revenue Factors: General Fee, Course Fees and Internal Fees

September 17, 2009

ACTION ITEMS: DEVELOP CHARGE & GUIDANCE FOR COMMITTEES

Establish Charge to Committees

- Administer fee request process with support from Budget Planning & Analysis
- Provide recommendations to BPC in early March
- Ensure rational rate methodologies are employed
- Recommend guidelines for the allowable use of various fee-types
- Develop recommendations to improve process
- Other?

Parameters for Fee Requests

Provide general guidance regarding the parameters for amendments to existing general, student and facilities fees and the creation of new fees.

- What are legitimate purposes for *new* fees, for example, new/expanded activities or existing activities for which a user fee is reasonable?
- What are legitimate purposes for *increased* fees?
- What restrictions/limitations should be applied to the assessment and use of fees by type, if any?
- What strategies are available and should be employed to monitor the expenditure of the relevant revenue sources?
- Should fee request process include the development of fee "scenarios?"
- What are long-term pricing goals?

Additional Considerations:

General Fee

- Review prioritization of general fee-supported activities
- What level of increases may be requested (if applicable)? Will funds be available for students to make
- Rebalance general fee with tuition?
- What are long-term goals and priorities?
- What are short and long-term plans for establishing self-supporting general fee activities? What level of subsidization, if any, is appropriate in the near and long-term?

Student Fee

- Investigation of differential tuitions?
- Review of college technology fees?
- What is proper interaction between the student fee review process and other university processes (e.g. approval of new courses, transition from Quarters to Semesters)?