

Fee Committee Membership

September 19, 2009

Membership for each of the fee committees is to be confirmed. Representatives from BPC are asked to participate on each of these committees to facilitate proper coordination between the BPC and these sub-committees.

General Fee Committee

During the FY 2009 budget development process, the Budget Planning Council established the General Fee Committee to provide a transparent process to communicate student priorities and review allocations of the general fee revenue.

Membership includes:

- Student Senate Treasurer
- Student Senate SAC Commissioner
- Student Senate Budget Committee Chair
- A Student Senator to be appointed by Student Senate's President
- Three non-Student Senate undergraduate students (appointed by the President)
- Graduate student (appointed by the Graduate Student Senate President)
- An employee of the University, appointed by the President of Ohio University
- Non-voting members may be appointed by the Committee's administrative advisor
- BPC Representative** (May be one of the Designated Members Above)

Student Fee Committee

The Student Fee Committee was established to review and make recommendations regarding planning unit requests for new and increased fees. There are three categories of student fees reviewed by the committee: 1. academic course-related fees; 2. broad-based fees, including technology, orientation and application fees; and 3. user fees, charges and fines, including late registration fees, equipment rentals and printing fees.

Membership includes:

- Debra Benton, University Registrar (Co-Chair, To be Confirmed)
- Sherry Downs, Bursar (Co-Chair)
- Steve Flaherty, Senior Associate Vice President, Regional Campuses
- Norma Humphreys, Assistant Dean, Fine Arts (To be Confirmed)
- Marty Tuck, Associate Provost for Academic Affairs
- Undergraduate Student, appointed by BPC Representative**
- Graduate Student, appointed by BPC Representative**
- BPC Representative** (May be one of the Student Representatives)

Internal Fee Committee

The Internal Fee Committee was established during the FY 2010 budget development process with a goal to ensure consistency and transparency in the assessment of inter-departmental fees. Still in its formative stages, the committee is working to develop a comprehensive inventory of fees that will be published and a standard rate development methodology to facilitate fee review.

Membership includes:

- Linda Shapiro, Assoc Controller (Co-Chair)
- John Demmler, Senior Budget Analyst (Co-Chair)
- Ann Bennett, Sociology And Anthropology, Department Administrator
- Charles McWeeny, Dean of Fine Arts
- Vijay Nadella, Genomics Facility Director
- Dawn Weiser, Asst to the VP For Finance And Administration
- BPC Representative**

KEY FACTORS IN DEVELOPMENT OF FY 2009 BUDGET

Revenue Factors

September 19, 2009

FEE COMMITTEES: BPC Action Items

Establish Parameters for each Fee Committee

Provide general guidance regarding the parameters for amendments to existing general, student and facilities fees and the creation of new fees.

- What are legitimate purposes for *new* fees, for example, new/expanded activities or existing activities for which a user fee is reasonable?
- What are legitimate purposes for *increased* fees?
- What restrictions/limitations should be applied to the assessment and use of fees by type, if any?
- What strategies are available and should be employed to monitor the expenditure of the relevant revenue sources?
- Should fee request process include the development of fee “scenarios?”
- What are long-term pricing goals?
- Confirm for the General Fee Committee if funding is available for allocation to their identified priorities.

Confirm and Communicate Charge for each Fee Committee

- Administer fee request process with support from Budget Planning & Analysis
- Provide recommendations to BPC in early March
- Ensure rational rate methodologies are employed
- Recommend guidelines for the allowable use of various fee-types
- Determine if there are supplemental investigations we would like each fee committee to pursue
- Other?

Review Process Guidance Prepared by Fee Committees

Review Recommendations from each Fee Committee

Prepare Final BPC Recommendation to President McDavis