

**Student Handbook
Disability Services
Office for Institutional Equity
Crewson House
Ohio University
740-593-2620**

[Introduction](#)

[Mission Statement](#)

[Office Information](#)

[Disability Services Registration Process](#)

- ADHD
- Blindness/Visual Impairment
- Deaf or Hard of Hearing
- Learning Disability
- Mobility and Chronic Health Conditions
- Psychological Conditions

[Confidentiality](#)

[Information for Prospective Students](#)

- Pre-admissions Services
- Application Process
- Eligibility for Services and Accommodations

[Pre-College Orientation](#)

[Disability Testing Information](#)

[Accommodations and Services](#)

- Extended Test Taking Time
- Readers
- Scribes
- Priority Registration
- Testing Accommodations for National Standardized Exams

[Disability Student Service Procedures and Policies](#)

- Procedure for Using Academic Accommodations
- Best Practices for Students Requesting Accommodations from Faculty
- Policy for Exam Proctoring
- Audio-taping Lectures

Obtaining Print Materials in Alternate Formats
Course Substitution Petition Process

[Rights and Responsibilities](#)

Students with Disabilities
Disability Services
Faculty Members

[Voter Registration](#)

[Temporary Disabilities](#)

[Discrimination](#)

[University Harassment Policy](#)

[Campus Links and Services](#)

[Community and State Resources](#)

Introduction

The mission of the Office for Institutional Equity is to ensure equal opportunity and access for members of the Ohio University community. Central to this mission is the development of a physical and academic environment that is accessible to all people without the need for adaptation. Students, faculty, and staff with disabilities have a powerful influence in shifting the emphasis from adaptation to full inclusion. We recognize and salute trailblazers of this process.

While working toward the goal of full inclusion, accommodations must still be provided on an individual basis. This guide provides information about policies, procedures and resources available to Ohio University students. It has been developed to reinforce information shared between you and your disability services representative. We encourage you to meet with your representative on a regular basis to discuss your educational goals and accessibility issues.

Countless students from every college and academic program have attended and graduated from Ohio University. These students have paved the way and demonstrated the value of persons with disabilities to our community. Your engagement in the accommodation process will be a key factor to your success. By working together, we assure you that your disability will not be a barrier to equal opportunity and access to educational programs and services. You have the ability to influence what happens from here!

Mission Statement

It is the mission of Ohio University to ensure equal access and full participation in programs and services for all members of our University community. It is our institutional goal to create an educational environment where individuals are considered on the basis of ability rather than disability.

Office Information

Disability Services (DS) are provided by the Office for Institutional Equity (OIE) located in Crewson House on the corner of Court and Mulberry Streets.

Hours during the academic year are 8:00 - 5:00.

Staff

Katherine Ziff, Interim Executive Assistant to the Provost for Institutional Equity

Jennifer DeForest, Director of Disability Services and Assistant Director for Institutional Equity

Ruth Blickle, Administrative Associate

Dianne Bouvier, Assistant Director for Institutional Equity

Jesse Raney, Assistant Director for Institutional Equity

Tabassum Ruhi Khan, Graduate Assistant for Institutional Equity

Phone: 740-593-2620

TTY: 740-593-9463

Fax: 740-593-0790

Web address: <http://www.ohio.edu/equity/disabilityservices/>

Registration Process

To be eligible for disability services, students must submit current disability documentation from a licensed professional directly to DS. Documentation is reviewed by a staff member of DS prior to granting eligibility for services. Upon completion of the verification process, a DS representative will meet with the student to discuss an accommodation plan. Eligibility guidelines are stated below for each disability category:

Attention Deficit Hyperactivity Disorder (ADHD): Current and comprehensive documentation from within the last three years which states a DSM diagnosis, symptoms and functional limitations, instruments and procedures used to make the diagnosis and recommendations for accommodations within an academic environment. A checklist for diagnosticians is available at www.ohio.edu/equity/disabilityservices/index.cfm.

Blindness/ Visual Impairment: Students must submit an Ohio University Verification of Physical Disability Form. Additional documentation such as letters from physicians are welcome. The Verification of Physical Disability Form is available at Crewson House or at www.ohio.edu/equity/disabilityservices/verificationforms.cfm.

Deaf or Hard of Hearing: A copy of a current audiology report and an Ohio University Verification of Hearing Disability Form. This form is available at www.ohio.edu/equity/disabilityservices/index.cfm.

Learning Disability: A copy of a comprehensive psycho-educational test battery administered within the past three years, with a statement of diagnosis, functional limitations resulting from the disability, and type of learning disability (all test scores must include subtest scores). This document is often referred to as the Multi-Factored Evaluation (MFE). If available, a copy of a recent Individual Education Plan (IEP) is requested. IEP's and Section 504 Plans alone are not acceptable documentation to verify a specific learning disability and must be accompanied by recent diagnostic results. Detailed guidelines are available at www.ohio.edu/equity/disabilityservices/index.cfm.

Mobility and Chronic Health Conditions: Documentation must include a letter from a physician and a completed Verification of Physical Disability Form. This form is available at www.ohio.edu/equity/disabilityservices/index.cfm

Psychological Conditions: Documentation must include a current and comprehensive evaluation from a licensed professional with detailing a DSM diagnosis, symptoms, functional limitations, projected duration, medications and side effects, and recommendations for accommodations within an academic setting. This form is available at www.ohio.edu/equity/disabilityservices/pd.cfm

Persons with other types of disabilities should consult with DS to determine the documentation needed.

Confidentiality

All inquiries about disability services are handled in a confidential manner. Students who wish to use services and accommodations decide whom to inform about their condition through the process of self-identification. With the consent of the student, information from DS staff about an individual's disability is provided in limited circumstances on an as-needed basis. Student disability records are stored in locked cabinets. Documentation is destroyed three years after graduation or withdrawal from Ohio University.

Information for Prospective students

Pre-admissions services: Prospective students are encouraged to contact the DS office in the early stages of the college search. Pre-admission services include information about support services and accommodations, accessible housing, admissions requirements, documentation requirements, specialized equipment, and meeting with a DS staff member.

The application process: The application process and requirements are the same for non-disabled and disabled students. Disclosure of disability is optional and voluntary. Self-identification can assist the admissions office in understanding how your disability affects your academic performance. If you choose to disclose, provide information in an essay form and attach it to your application. Disability information disclosed in the admissions process will remain confidential within the admissions office.

Eligibility for Services and Accommodations: Eligibility for disability services is separate from the admissions process. To qualify for disability services you must send your disability documentation directly to the DS office. We will review your documentation and send a letter of confirmation to verify eligibility for services or request additional information. Accommodations are determined on an individual basis using the disability documentation provided and the request of the student. Be advised that the eligibility requirements for disability services at Ohio University may be different than at your high school. Documentation guidelines are outlined in this handbook under Registration Process. Prospective students are encouraged to meet with DS staff before making the decision to attend Ohio University to discuss services and accommodations.

Pre-college Orientation

Incoming freshman and transfer students will register for fall quarter classes during the Pre-college Orientation program. This day and a half program for parents and students provides a wide range of information including advising for fall registration, student life and services. Incoming freshman who qualify for disability services are encouraged to submit documentation prior to Pre-college Orientation in order to ensure a smooth transition for high school to college. DS staff are available to meet with students during Pre-college. Please make an appointment in advance of coming to campus.

Shuttle Service: The CATCAB is a shuttle service that is available for persons with mobility impairments. To make arrangements to use the shuttle service during your Pre-college visit, contact the CATCAB at 740-597-1909.

Housing: Limited wheelchair accessible housing is available during Pre-college. Please make arrangements for housing accommodations in advance by contacting Conference Housing at 740-566-9001.

Handicapped Parking: Parking is available in any day lot on campus (not just handicap spaces) for vehicles displaying a state-issued handicapped placard or license plate.

Disability Testing Information

DS provides services and accommodations for students with documented disabilities. We do not conduct or pay for evaluations to document suspected disabilities. The Ohio University Psychology and Social Work Clinic conducts assessment and evaluation services for conditions such as a Learning Disability and Attention Deficit/Hyperactivity Disorder. The clinic is a training center for graduate students who are supervised by a licensed psychologist. A complete list of assessment and evaluation services and fees are available from the clinic at Porter Hall, 002. The phone number 740-593-0902. Also, the Ohio University Counseling and Psychological Services conducts assessments and evaluations of psychological conditions. Additional information can be obtained by phone at 740-593-1616 or online at <http://www.ohiou.edu/counseling/>.

Accommodations and Services

Reasonable accommodations are modifications to a course, program, service or employment to ensure equal access and opportunity to education. Appropriate accommodations are determined through a process of reviewing documentation, considering the request of the student and evaluating the essential requirements of a course or program. Students with disabilities are held to the same academic standards as their peers. DS provides many of the services listed here in cooperation with other departments on campus. This includes faculty, the Academic Advancement Center (AAC), Transportation and Parking Services, and Counseling and Psychological Services.

Accommodations and services include:

- Exam accommodations, e.g. extended time for test taking, reader/scribe, adaptive technology, a separate quiet location
- Specialized adaptive equipment, technical training and assistance
- Disability advocacy
- Alternative media, e.g. taped textbooks, scanned text, enlarged print, Braille
- Sign language interpreters
- Accessible residential housing
- Referral to campus support resources
- Adapted transportation, which provides door-to-door service on a scheduled basis.
- Priority pre-registration
- Access to Text Telephone/TTY equipment
- Strobe alarms

- Tutoring (from the AAC when tutors are available)

Note: DS does not provide services of a personal nature such as attendant care, homework assistance, and typing services.

Extended time for Test Taking: Extended time for test taking allows additional time for reading, processing, attention, or other adjustments so that the student's disability does not become a barrier to equal opportunity in education. Extended time does not mean unlimited time. Generally students are allowed 50% more time for tests unless otherwise specified by the faculty member and/or Disability Staff member.

Students must discuss the need for extended time for test taking with the instructor and make arrangements with the instructor. The instructor may provide extended time within the academic department or request that DS proctor the exam. Students taking test in Crewson House must submit an Exam Proctor Sheet 5 working days in advance of the test. Forms are available in Crewson House.

Readers: It is the responsibility of test readers to read information on the printed page. Students should provide readers with information regarding the best way to read to them (i.e. tone, and reading rate). While reading exams, readers may be requested to repeat questions but are not allowed to explain or reword questions.

Scribes: Scribes will write down exactly what the student has dictated. Corrections, such as punctuation and spelling, are the responsibility of the student. Students may review what the scribe has written by reading it or having them read it to you.

Priority Registration

Priority registration is an accommodation that assigns an early registration date for students with disabilities. It does not entitle students to a seat in classes with full enrollment, but priority registration is provided so that arrangement for services and auxiliary aids (such as preparing textbooks in alternate formats and scheduling real time captioning) can be made in advance. In order to ensure the timely delivery of services, students are responsible for providing DS with class schedule information and accommodation requests for the upcoming quarter following registration.

Priority registration will not override holds on student records that block registration such as outstanding fines or unpaid bills.

Testing Accommodations for National Standardized Exams

DS will assist with certifying eligibility for accommodations for the GRE, LSAT, GMAT, PRAXIS, MCAT or tests for professional licensure provided the student's documentation meets the documentation requirements of that exam. Be advised that documentation may need to be updated to qualify for accommodations for these exams. Requests for accommodations for national exams takes six weeks to process, so starting the accommodations request process early is strongly recommended.

Disability Student Service Procedures and Policies

Procedure for using Academic Accommodations

After providing DS with sufficient documentation and meeting with a DS representative, students requesting accommodations and services must make requests in advance of need. As a student, it is your responsibility to inform your instructors that you are registered with DS and discuss your accommodation needs with them.

- Within the first two weeks of the quarter, submit your class schedule to DS, Crewson House, for faculty notification letters to be printed.
- Class schedules must contain complete information including the names of faculty members and the accommodations requested for the course. Faculty notification letters will not be written if the instructor's name and accommodations are not listed. Students should finalize their schedules before submitting the schedule form.
- Pick up faculty notification letters at Crewson House three days after submitting the class schedule form.
- Meet with your instructors during office hours to deliver the faculty notification letter and discuss arrangements for accommodations. Every effort should be made to arrange test taking accommodations within the academic department. In the event that the academic department cannot provide testing accommodations, tests may be taken at Crewson House.
- To ensure space for test taking at Crewson House, students must submit the Exam Procter Sheet which can be filled out at Crewson House. Students who do not receive an acknowledgement within 24 hours should contact the Office at 593-2620.
- Students must make testing arrangements with faculty 5 working days before the day of the exam.

Best Practices for Students Requesting Accommodations from Faculty

Accommodations are determined on an individual basis according to a person's documented needs. Meeting with your instructor in their office early in the quarter to discuss your accommodation needs is the best practice for requesting accommodations. During this time, provide the instructor with their faculty notification letter and discuss how accommodation needs will be met. Faculty often rely on your expertise about your disability and the provision of accommodations. Therefore, it is important that you are well-informed about testing accommodation procedures and your individual disability needs for the course. Good communication and advocacy on the student's part is the most important piece of the accommodation process.

Suggestions for meeting with instructors:

- Make an appointment to meet with each instructor during office hours within the first two weeks of the quarter.

- Inform the instructor that you have a disability and provide them with their faculty notification letter.
- Make a direct request for specific accommodations.
- Discuss the details of how the accommodations will be met.
- Remember that accommodations are modification to a course to ensure equal access to education. They are not an alteration of requirements.

Policy for Exam Proctoring

Staff members of Institutional Equity who proctor or administer exams at Crewson House have the responsibility to do so in a secure manner according to the instructions of the faculty member. Students who take tests at Crewson House are responsible for following these instructions at all times.

- Only necessary items are allowed with the student during testing. Items not allowed include cellular phones, Ipods, purses and backpacks. Valuable items may be checked in at the front desk as space permits. It is recommended that valuables be left at home when testing. Crewson House is not responsible for lost items.
- Students will not be allowed to wear coats while test taking.
- Students are responsible for supplies needed for the exam such as calculators, pencils, and blue books.
- DS staff will not answer questions by students that call for interpretations of test instructions or questions.
- Students suspected of cheating will be reported immediately to the instructor.
- Unless other arrangements are made, students must take the test at the same time as the class.
- Students who arrive late (if a class starts at 2:10, 2:15 is considered late) forfeit the opportunity to take the exam at Crewson House.
- Students who fail to show for an exam will have their exams sent back to the instructor.
- Students who have difficulty with securing tests or testing accommodations from a faculty member should meet immediately with their DS representative.

Policy for Audio-taping Lectures

DS may recommend audio-taping lectures as an academic accommodation for a student.

This accommodation is subject to the following requirements:

1. Students must request the instructor's permission to audiotape the class.
2. Audiotapes of class lectures are to be used solely by the student provided with this accommodation for use in study for the class.
3. The tapes are sources which are governed by rules of academic conduct.
4. Upon the request of the instructor, the student will return the tapes when they are no longer needed for academic work.

Policy for Obtaining Print Materials in an Alternate Format

Print materials are provided in a variety of alternate formats such as on RFB&D, Braille, scanned onto CD's for use with Kurzweil 1000 or 3000, enlarged print, and Braille. Print materials in an alternate format are provided for students with documentation that verifies

the need for this accommodation. Students must supply the course materials so that they can be put into an alternate format. Students are responsible for purchasing their own course materials and getting them to and from our office.

The primary source for audio textbooks is Recordings for the Blind and Dyslexic (RFB&D), a non-profit agency that records textbooks for students with disabilities. Ohio University has an institutional membership and will obtain CD texts from this source for students. Students requesting books or compact disc must submit a Books on Tape/CD Request Form with complete information for each book that is needed. DS will contact RFB&D, request the book, and then notify the student if the book is available and when it has arrived.

RFB&D CDs require a special CD player. Please contact them to purchase your own CD player.

Textbooks that are not available through RFB&D will be burned onto a CD and accessible with Kurzweil software. Students must submit a course syllabus for the class in which materials need to be recorded to assist in determining priority and need. In order to complete all the requests for textbooks, some books may be recorded one chapter at a time. Students will be notified when a chapter is completed and will be responsible for picking the CDs up from Crewson House. Students will be asked to loan their copy of the textbook or course materials to DS to accommodate their requests. DS will make every attempt to provide materials in a timely basis.

Kurzweil 3000 is a reading software program used as an alternative to taped textbooks. DS will scan print material and make a CD available for students to use with the Kurzweil program. Kurzweil 3000 software is available at the Computer Lab in Computer Services Center (CSC) and on university owned student computers for students eligible for this accommodation.

Because there is a ten day delivery period for CD's from RFB&D and because scanning materials requires time to complete, students are encouraged to provide DS with book requests far in advance of need. This should be done following pre-registration or as soon as the book information is known.

Course Substitution Petition Process

It is the policy of Ohio University to provide full access to educational programs and services for students with disabilities. Students with disabilities are expected to fully meet the requirements of their program or school. A review committee in the student's college makes decisions regarding requests for course substitutions. All petitions are considered on an individual basis.

The review committee examines how the student's disability may be a barrier to fulfillment of the course(s) in question, considers the feasibility of available alternatives and determines whether a course substitution is possible without lowering academic standards or requiring a substantial program alteration. The college is not required to substitute courses considered fundamental to the academic program.

Students requesting course substitutions must follow the procedures outlined below:

1. Provide the OIE/DS with comprehensive and current disability documentation.
2. Meet with DS Staff person for review of documentation and the substitution procedure.
3. Complete the Petition for Course Substitution Form specifying how your disability affects your ability to successfully complete the course(s) in question. Disability documentation must be submitted with the petition and must clearly demonstrate your inability to fulfill the course with or without accommodations.
4. The review committee considers the request and informs the student of the decision within 30 days.

Please note: Course substitutions provided for a student in high school are not a guarantee of the same or similar substitution at Ohio University.

Rights and Responsibilities

Ohio University is committed to insuring equal opportunity for students with disabilities. This process is a collaborative effort among the DS Office, student, and faculty member. All three participants have a role to play in making education accessible. Understanding your rights as well as your responsibilities is essential to the process of accommodation.

Students with disabilities have the right to:

- equal access to services, programs, facilities and employment available at Ohio University.
- reasonable and appropriate accommodations, auxiliary aids, and academic adjustments determined on an individual basis.
- confidentiality of information relating to disability issues.
- pursue accommodation requests that have not been met through an appeal procedure at the OIE.

Students with disabilities have the responsibility to:

- self-identify disability status to DS by providing disability documentation which meets the eligibility guidelines.
- request necessary accommodations in advance of need.
- meet the University's academic and institutional standards.
- follow the specific guidelines established for obtaining reasonable and appropriate accommodations, academic adjustments, and/or auxiliary aids.

DS has the right to:

- maintain the University's academic standards.
- request current documentation that meets eligibility guidelines to verify the need for reasonable accommodations, academic adjustments, and/or auxiliary aids.
- select effective accommodations, academic adjustments, and or auxiliary aids in consultation with the student on an individual basis.
- deny a request for accommodations, academic adjustments, and/or auxiliary aids if the documentation fails to verify the need for the requested service, or if the documentation is not provided in advance of need.
- refuse to provide an accommodation, academic adjustment, and or auxiliary aid that is inappropriate or unreasonable in such a manner as to: pose a direct threat to the health and safety of others; constitute an alteration to an essential element of a course program; or pose an undue financial or administrative burden on the University.

DS has the responsibility to:

- provide reasonable accommodations for a student's known disability so that the student has an equal opportunity to participate in courses, activities and programs.
- provide information regarding policies and procedures to students with disabilities.
- provide advice about accommodations options, academic adjustments, and/or auxiliary aids.
- maintain confidentiality of disability issues.

Faculty members have the right to:

- request in writing from DS notification of a student's need for accommodation. (Faculty and staff do not have the right to access disability documentation.)
- decide if an accommodation request meets the academic requirements of the course.
- contact DS to clarify student requests for accommodation, academic adjustments, and/or auxiliary aids.

Faculty members have the responsibility to:

- provide reasonable accommodations, academic adjustments, and/or auxiliary aids in a timely manner.
- meet with students who have provided a faculty notification letter to discuss requested accommodations and establish the procedure for providing accommodations, academic adjustments, and/or auxiliary aids in your course.
- maintain confidentiality regarding disability issues.
- alter the form of a testing procedure to measure proficiency in course knowledge based on the ability of the student, not the disability. (There may be an exception when the purpose of the test is to measure a particular skill.)
- refer students who have requested accommodations but have not registered with DS to OIE and provide information on registration procedures for students with disabilities.

- provide handouts in alternate formats (such as enlarged print for visually impaired students).
- make course materials on reserve in the library available in alternate formats for students with disabilities.

Voter Registration

DS is a designated voter registration site. Assistance is available with completing voter registration forms. Absentee ballot forms for in-state residents, change of address form and Notice of Voting Rights information about voting are available at Crewson House.

Temporary Disabilities

DS has the responsibility of providing services and accommodations for persons with permanent disabilities. In some cases, services may also be provided for students with temporary conditions such as scribing for tests for students with broken arms. Students should contact instructors about academic adjustments. Please refer to Campus Links for resources on campus, such as the CATCAB shuttle van for transportation needs.

Discrimination

The OIE coordinates the University's compliance with Sections 503 and 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act. Ohio University Policy (03-003) states "in compliance with federal law, no qualified individual with a disability shall be discriminated against or excluded from: consideration for employment; participation in or the benefits of the services, programs or activities of Ohio University." Individuals who believe that the University may not be meeting these responsibilities or who believe they have been discriminated against based on their disability may contact the ADA Coordinator in the OIE, Crewson House, 593-2620. Complaint procedures are outlined in the University Policy and Procedure manual at <http://www.ohiou.edu/policy/03-003.html>

University Harassment Policy

Harassment of students, staff or faculty is unacceptable behavior at Ohio University. No member of the university community, including faculty, staff, and students may harass any other member of the community. Many forms of harassment are discrimination under Title VII of the Civil Rights Act of 1964 and thereby illegal under the law as well as a violation of university policy. Ohio University is committed to maintaining an environment in which every individual can work, study, and live without being harassed. Harassment may lead to sanctions up to and including termination of employment or student status.

Harassment is any conduct that has the intent or effect of unreasonably interfering with an individual's or group's educational, living or work environment. Harassment includes conduct relating to race, color, gender, disability, sexual orientation, age, religion, national origin, or veteran status.

Procedures for reporting harassment are outlined in the Undergraduate Catalog, the Student Handbook, at the OIE and www.ohiou.edu/policy/03-004.html

Campus Links

Academic Advancement Center (AAC) 593-2644 Alden Library 1st Floor
<http://www.ohiou.edu/aac/>

The AAC offers academic support through a variety of programs such as tutoring, group study sessions, and learning strategies courses. Students with disabilities are provided with free peer tutoring through the AAC. Tutor availability is not guaranteed. Tutors may be requested online at <http://www.ohiou.edu/aac/tutoring/>. Specific instructions for requesting a tutor are available in the Appendix. Writing tutors are available to guide students through the process of planning, drafting, and editing papers assigned for any course. Appointment and drop-in hours are available.

Admissions 593-4100 Chubb Hall 120
www.ohio.edu/admissions/

The Office of Admissions will assist prospective students with inquiries pertaining to admissions requirements and procedures. With advance notice, accommodations such as admissions information sessions, sign language interpreters for information sessions, accessible tours, and print materials in alternative formats are available.

Campus Safety: 593-1911 Scott Quad 135
www.ohiou.edu/police/

The Department of Campus Safety is staffed with professionally trained police officers who are available 24 hours per day. Campus Safety deals with emergencies on campus and is responsible for law enforcement.

Counseling and Psychological Services 593-1616 Hudson Health Center 314
www.ohio.edu/counseling/

Counseling and Psychological Services in Hudson Health Center is available to provide confidential counseling and psychological therapy. Counseling needs may include personal problems, career objectives, or educational concerns. Each student is eligible for 12 free counseling sessions per year.

Financial Aid and Scholarships 593-4831 Chubb Hall 020
www-sfa.chubb.ohiou.edu

Information and applications for financial aid and scholarships and/or student employment are available through the Office of Student Financial Aid and Scholarships. Applications should be filed in January to receive assistance for the next school year.

Additional funding support for education is available for persons with disabilities through the Department of Rehabilitation Services Commission/ Bureau for Vocational Rehabilitation or Bureau of Services for the Visually Impaired (see Community and State Resources).

Students receiving scholarships who are registered with DS may request a reduction in the credit hour requirement of their scholarship as an accommodation. Students interested in this accommodation should discuss this with their DS representative.

Health Service 593-1660 Hudson Health Center First Floor
http://www.ohiou.edu/hudson/shs_page.html

The Student Health Service is staffed by physicians, nurses, physical therapists, pharmacists, and laboratory and x-ray technicians to provide students with medical care. A psychiatrist is also available on a limited basis. Hours of operation are 8:00 to 4:30 MTWF and 9:00 to 4:30 on Thursday.

Hearing and Speech Language Clinic 593-1404 Grover Center W174
www.ohiou.edu/hearingspeech/clinicfacilities.htm

The Clinic offers diagnostic and treatment services for students at minimal cost. The speech and language services address issues such as articulation, language, stuttering, and voice. Audiology services include the identification and management of problems in hearing and balance. This includes the selection and use of hearing aids and developmental communication problems posed by hearing loss.

Housing 593-4090 Chubb Hall 060
<http://www.facilities.ohiou.edu/housing/>

Accessible housing is available on each residential green. In addition, many disability needs can be accommodated by making modifications to standard student housing. DS will provide advice about housing options that best suit your disability needs and facilitate accommodations with the housing office. Students requesting ADA housing accommodations based on disability must register with DS. Housing requests related to conditions that do not qualify under the ADA, such as allergies and asthma must be arranged directly with the Housing Office.

Judiciaries 593-2629 Beckley Building, Suite D
<http://www.ohio.edu/judiciaries/>

The Office of Judiciaries provides interpretation and counseling to students concerning the Ohio University Student Code of Conduct, student behavior and administers the University's judicial system. The judiciaries' staff works with students, faculty and staff to maintain and build acceptable behavioral standards.

Lesbian, Gay, Bi-Sexual, Transgender (LGBT) Programs Center 593-0239 Baker 314
<http://www.ohio.edu/lgbt/>

The LGBT Programs Center offers programs and support to students dealing with LGBT issues. The LGBT office provides a safe space on campus to seek confidential assistance with coming out concerns, relationship issues, harassment and discrimination. A variety of educational and cultural programs are held throughout the year including Coming Out Week and LGBT Pride Week. The LGBT Programs Center maintains a current list of unisex bathrooms available on the OU campus.

Alden Library 593-2695
<http://www.library.ohiou.edu/find>

Services: Alden Library is the central location for the University Libraries and serves all Ohio University campuses.

Disability Resources at Alden Library
www.library.ohiou.edu/serv/disab.html

The G. Lynn Shostak Adaptive Equipment Room is equipped with adaptive technologies for people with disabilities. The room is equipped with adaptive equipment including Zoomtext, Kurzweil 1000 & 3000, Jaws, Dragon Speaking Naturally, Duxbury Braille Translation, and large monitor closed caption televisions.

An Optalec Print Enlarger and scanner are available for use. For specialized assistance, make an appointment with a Subject Bibliographer in the Reference Department by calling 593-2699.

Equipment: A book-drop is located in the Clippinger Hall parking lot to allow patrons with disabilities to conveniently return books from their vehicle. Bookdrop use is reserved for patrons with ADA disabilities. Keys are available in the OIE.

An accessible Alice station is located on the 4th floor near the circulation area and in the 2nd floor in the Shostak Adaptive Equipment Lab.

Ombuds 593-2627 Crewson House 200
<http://www.ohiou.edu/ombuds/>

The Ombudsman office facilitates fair and equitable treatment of students within the University system. Services available include inquiries made on your behalf, advice given to help you make an informed decision, mediation, and facilitated discussions. Complaints and grievances are handled confidentially. An alternate meeting place is available for students needing an accessible location.

Psychology and Social Work Clinic 593-0902 Porter Hall Room 002
<http://www.psych.ohiou.edu/clinic.htm>

The Clinic offers an array of services, including intelligence and neuropsychological assessment; psychological testing; attention deficit/hyperactivity disorder assessments; and learning disability assessments. Graduate student clinicians under the direct supervision of licensed psychologist faculty members provide these services. Please contact the office to discuss their fees.

Parking 597-1909 Transportation Services
<http://www.facilities.ohiou.edu/trans/>

Persons with a state issued disability license plate or hangtag may park in any spot in university lots, except spaces designated for specific vehicles. Vehicles must be

registered at Parking and Transportation Services. There is no charge for vehicle registration. On-campus resident parking is available on a limited basis and must be purchased from the Housing Office at Chubb Hall.

Transportation 597-1909 Transportation Services
<http://www.facilities.ohiou.edu/trans/>

The CATCAB is OU's shuttle service for persons with permanent and temporary disabilities. Transportation requests must be made in advance of need.

Tutoring: see [Academic Advancement Center](#)

Community and State Resources

Ohio Bureau of Vocational Rehabilitation /Bureau of Services for Visually Impaired (BVR/BSVI) 86 Columbus Road, Suite 103, 592-4411

<http://www.gmntrico4u.org/counties/washington/bsvi.html>

BVR and BSVI are state programs administering federal funds to assist persons with disabilities gain full employment. The BVR/BSVI provides financial support for education, services and equipment to assist with education, job training and more.

National Alliance for the Mentally Ill (NAMI) 100 Hospital Drive
740-594-5000 ext. 4114

<http://www.namiohio.org/>

NAMI is the local chapter of NAMI Ohio, an organization that offers support, advocacy and education for persons with psychological conditions and their families.

Alcoholics Anonymous 800-870-3795

<http://www.alcoholics-anonomous.com/>

A support program for persons with alcohol addiction.

The URL for this document is www.ohio.edu/equity/disabilityservices/index.cfm.

Alternate formats of this text are available by contacting Disability Services.