

# How to Discuss What Matters Most

**G**iven the amount of time we spend at work, all of us come in contact with behaviors that demand and require appropriate responses, yet we often feel unprepared to deliver them. In this workshop, we consider strategies for addressing the difficult behavior of a colleague, student, or even your supervisor. You will leave this session with a personal action plan and a set of tools for dealing with difficult behaviors in your workplace.

I was going to say something but you won't like what I say or the words I use to say it so I'm not going to say it even though it's no big deal but you might think it's a big deal so I'm not gonna say it.



## About the Speaker

Ohio University Classified Senate is proud to present **Teri Combs, Ph.D.**, as the speaker for their Winter Professional Development Workshop. Teri is an Organization Learning and Development Consultant in Ohio University Human Resources. She has 15 years of training experience and education, passion and zestful energy. This workshop is guaranteed to contain enthusiasm and vigor and will arm you with various tools and approaches to make difficult conversations a little bit easier.

**Tuesday, December 1, 2009**  
**Baker Center 240/242**

2 Sessions Available

Session 1: **8:30 - 11:30 am** (lunch 11:30 am - 12:15 pm)

Session 2: **12:45 - 3:30 pm** (lunch 12 - 12:45 pm)

**Registration Required! Deadline November 20, 2009**

Please rsvp by email (indicate Session 1 or Session 2)  
to **Brad Cecil** at: [cecil@ohio.edu](mailto:cecil@ohio.edu)

**Register Now!!!**

*A Professional Development Workshop for Classified Employees*  
*Sponsored by Classified Senate*