



COVER LETTER FOR UNDERGRADUATE APPLICATIONS

Student Information

Family Name: \_\_\_\_\_ Given Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ MM / DD / YR

Term of Enrollment: [ ] Fall (Sept.) [ ] Winter (Jan.) 20\_\_\_\_
[ ] Spring (March) [ ] Summer (June)

Intended Major: \_\_\_\_\_

Required documents

Check all items completed or included in this packet. If item is not included, indicate (on the line provided) when it will be completed or sent.

- [ ] Online application completed \_\_\_\_\_ [ ] \$45 Application fee paid \_\_\_\_\_
[ ] Official academic records or transcripts in original language WITH grades\* (for secondary school and ALL post-secondary institutions) and bearing school's official seal \_\_\_\_\_
[ ] Certified English translation of academic records if originals are not in English \_\_\_\_\_
[ ] Financial Documentation equal to amount indicated at http://www.ohio.edu/admissions/international/expenses.cfm

Must include:

- [ ] Name of financial sponsor in English or pinyin [ ] Relationship of sponsor to student (if not on application)
[ ] Bank statement or official bank letter (in English) in the sponsor's name indicating the amount of funding available
[ ] Statement explaining time not accounted for by the academic record (working, studying ESL, etc.) \_\_\_\_\_

Helpful information:

- [ ] Resume of activities [ ] Copy of passport photo page

If available:

- [ ] Official TOEFL or IELTS score requested from test agency Test date: \_\_\_\_\_
[ ] Official SAT or ACT score requested from test agency Test date: \_\_\_\_\_

Transfer applications: additional required documents

- [ ] Official high school graduation certificate with English translation
[ ] College dates of attendance: \_\_\_\_\_

Helpful information:

- [ ] Type of institution or program (please check all that apply)\*\*:
[ ] English language training [ ] Military [ ] Overseas program
[ ] 1st degree-granting or vocational program recognized by Ministry of Education (please provide verification of recognition)
[ ] Other (please describe): \_\_\_\_\_

Counselor's Name: \_\_\_\_\_ Counselor's Email: \_\_\_\_\_

Agent signature or stamp:

Send all materials to: Undergraduate Admissions
Chubb Hall 120, Athens, OH 45701, USA

\* Ohio University generally requires a grade average of 80% (80-89 = B) for freshman admission and 75% (70-79 = C) for transfer admission. Some programs are more selective; please visit our website for a list of selective programs.

\*\* Students who will have completed 50% or more of a post-secondary program at another institution by the term of enrollment cannot be considered for admission in the same major, and in some cases the same college.