



COVER LETTER FOR UNDERGRADUATE APPLICATIONS

STUDENT INFORMATION

Family Name: _____ Given Name: _____ Date of Birth: _____

Term of Enrollment*: Entry Year: 20_____ Fall (September) Winter (January)
*Application forms received after the term deadline may be reviewed for the following term. Spring (March) Summer (June)

Intended Major: _____

REQUIRED DOCUMENTS FOR ALL STUDENTS

Check all items completed or included in this packet.

- Application form (date completed online: _____) \$45 Application fee paid or included
- Official academic records or transcripts in original language **WITH** grades* (for secondary school and **ALL** post-secondary institutions) and bearing school's official stamp in sealed envelopes.
- Certified English translation of academic records, if originals are not in English
- Financial documentation equal to amount indicated at <http://www.ohio.edu/admissions/international/expenses.cfm>
Must include:
 - Bank statement or official bank letter (in English) in the sponsor's name indicating the amount of funding available
 - Name of financial sponsor in English Relationship of sponsor to student (if not on application form)
- Statement explaining time not accounted for by the academic record (working, studying English, etc.):
_____ (please include additional pages if necessary)

Helpful information for all students

- Resume of activities Copy of passport photo page
- If available:
- Official TOEFL or IELTS score requested from test agency Test date(s): _____
 - Official SAT or ACT score requested from test agency Test date(s): _____

TRANSFER APPLICATIONS** – ADDITIONAL REQUIRED DOCUMENTS

- Official high school graduation certificate with English translation
- University/College dates of attendance***: _____

Helpful information for transfer students

- Type of institution or program (please check all that apply):
 - English language training Military Overseas program
 - 1st degree-granting or vocational program recognized by Ministry of Education (please provide verification of recognition)
 - Other (please describe): _____

Counselor's Name: _____ Counselor's Email: _____

Agent signature or stamp:

Send all materials to: **Undergraduate Admissions,
Chubb Hall 120, Athens, OH 45701, USA**

* Ohio University generally requires a grade average of 80% (80-89 = B) for freshman admission and 75% (70-79 = C) for transfer admission. Some programs are more selective; please visit our website for a list of selective programs.

**Any student who has attended a university, college, or other post-secondary institution is a transfer student for admission purposes. If they have less than one year of coursework they must submit both high school and university/college transcripts.

*** Students who will have completed 50% or more of a post-secondary program at another institution by the term of enrollment cannot be considered for admission in the same major, and sometimes in the same college.