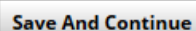Schedule Planner – a tool to help you find the best schedule!
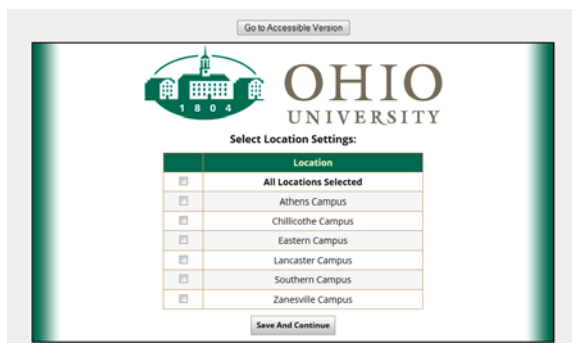
In My OHIO Student Center (sis.ohio.edu/student) (Please be sure to disable the pop-up blocker to successfully launch the Schedule Planner.)

1. Click on Schedule Planner

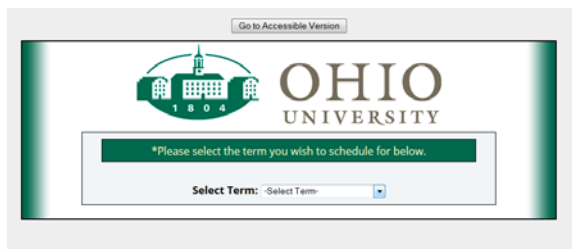2. Click on CLICK HERE to open the Schedule Planner in a pop-up window.

3. Check the Campus on which you plan to take your classes and click Save And Continue
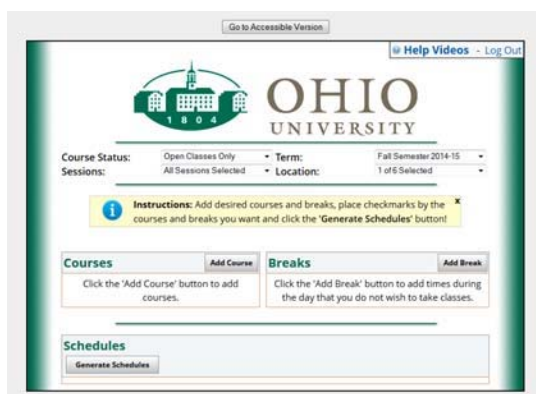
4. Select the Term "Fall Semester 2014-15" from the drop-down box.

5. Your screen should look like this:

6. Now you should click Add Course to add the courses you plan to enroll in in the fall; and click

Add Break to indicate any time you are not available for classes in the fall.

Schedules

7. After you have entered all of the courses click [Generate Schedules] . The system will then identify all of the schedule combinations available for the fall.

8. You may compare up to four schedules visually by clicking in the checkbox and then clicking the "Compare" button. Once you have identified the schedule you want you must then send the schedule to the shopping cart to begin the process of enrolling. Once you click "View" to see the schedule you will be able to send your schedule to the shopping cart.

View Schedule #1 - Fall Semester 2014-15

[Print Page] [Send Schedule to Shopping Cart] [Close Schedule]

*You are viewing a potential schedule and must send to your Shopping Cart to enroll.

More Info	Status	Subject	Course	Section	Class #	Open Seats	Day(s) & Time(s)	Date	Building(s) and Room(s)	Location	Campus	Credits
ⓘ	Not Enrolled	Environmental & Plant Biology	1030	100	5082	180	TTh - 10:30am - 11:50am	8/26/2014 - 12/11/2014	Walter Hall 145	Athens Campus	Athens Campus	3
ⓘ	Not Enrolled	Interdisciplinary Arts	1170	106	11307	25	MWF - 2:00pm - 2:55pm	8/25/2014 - 12/12/2014	Grover Center W126	Athens Campus	Athens Campus	3
ⓘ	Not Enrolled	Mathematics	2301	100	1481	60	MWF - 10:45am - 11:40am	8/25/2014 - 12/12/2014	Morton Hall 115	Athens Campus	Athens Campus	4
ⓘ	Not Enrolled	Mathematics	2301	105	1486	30	T - 9:00am - 9:55am	8/26/2014 - 12/9/2014	Morton Hall 219	Athens Campus	Athens Campus	0
ⓘ	Not Enrolled	Communication Studies	1030	133	10693	40			Online (Athens Campus)		Athens Campus	3
ⓘ	Not Enrolled	English	1510	100	3074	20	MWF - 8:35am - 9:30am	8/25/2014 - 12/12/2014	Ellis Hall 019	Athens Campus	Athens Campus	3
												16

	Monday	Tuesday	Wednesday	Thursday	Friday
8:30	English-1510-100 LEC		English-1510-100 LEC		English-1510-100 LEC
8:45	Ellis Hall 019		Ellis Hall 019		Ellis Hall 019
9:00	David Sharpe	Mathematics-2301-105 REC	David Sharpe		David Sharpe
9:15		Morton Hall 219			

9. You will get the following message: ✔ Thank you. Your schedule is now ready to be imported. Please follow the instructions below. . Close the pop-up window and click on the Student Center link [Favorites > Main Menu > Self Service > Student Center] . Then click "Enroll" and then click the "Import Cart" button.

Add Classes

1-2-3

1. Select classes to add

To select classes for another term, select the term and click Change. When you are satisfied with your class selections, proceed to step 2 of 3.

ⓘ You have a schedule pending from Schedule Planner. Please press the Import Cart button below to load your schedule into the enrollment shopping cart.

Click [Import Cart] to continue with registration.

Fall Semester 2014-15 | Undergraduate | Ohio University [change term]

10. Click on the "Next" button for each class you have on your schedule. This will add the classes to the Shopping Cart. Once you have all the classes in your shopping cart click [PROCEED TO STEP 2 OF 3] .

Note: You are not registered in your classes until you finalize your registration by clicking "Finish Enrolling" and receive the success message for each class to indicate you are enrolled.

11. Read, check appropriate box(es), and agree to the OHIO University Financial Agreement. This must be done every semester.

12. Click **FINISH ENROLLING** to actually submit your registration requests.

13. View the results and make appropriate changes if necessary.

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| | Success: enrolled | Error: unable to add class |

Class	Message	Status
COMS 1030	**Success:** This class has been added to your schedule.	✔
ENG 1510	**Error:** Unable to add this class - requisites have not been met. ENG 150 or ENGD150 or 1510 placement; not ENG D160 or ENG 1610 placement	✘