



# Everything you need to know.

Important details about your BES business supply program.

**Brown Enterprise Solutions (BES) is your approved vendor for office supplies and other business products.**

## ORDERING

- Place orders through the BES Office Supplies catalog on BobcatBUY
- Be sure to look for the “Preferred Item” flag when shopping
- There is no order minimum
- Need to make a return? Contact BES Customer Service.
- Can’t find what you need on the catalog? Contact your BES Account Manager.



Preferred Item

## DELIVERY

- As you order, you will see an expected delivery date for each item
- Supply orders must be placed by 4 pm for next-business-day delivery
- Delivery is free on all supply orders

## CUSTOMER SERVICE

- Email: [BES@ediversitynetwork.com](mailto:BES@ediversitynetwork.com)
- Phone: 800-270-9102
- Your BES Account Number is 1870109

**Your BES Account Manager is Andre Johnson**

Reach out for program questions or special order requests.

Email: [ajohnson@besolutions.org](mailto:ajohnson@besolutions.org)

Cell: 615-428-0838 or Office: 614-588-0248 ext. 20

BES is a certified MBE and EDGE company in the state of Ohio.  
BES has a strategic alliance with Staples for distribution, delivery, and account support.