

MEMO

FROM: Reimagining General Education Leadership Team (contact: Katie Hartman)
SUBJECT: **Program Curriculum Adaptation Process**
DATE: October 13, 2020

The purpose of this document is to provide step-by-step suggestions for adapting program curriculum for BRICKS.

Step 1: Create a program curriculum plan

Generally, program curriculum plans list courses requirement and electives for the program organized by academic year. The plan is a matrix where the columns are course attributes, and the rows are courses.

Columns. We recommend building curriculum plans using the following columns:

- Year (i.e., recommended year in which to complete the course)
- Course identification (i.e., prefix and catalog number such as ENG 1510 or ENG 1610)
- Credit hours (i.e., total number of credit hours required to complete the course)
- Tier-based general education code (i.e., 1E, 1M, 1J, 1JE, 2AS, 2CP, 2FA, 2HL, 2NS, 2SS, T3)
- (*Optional*) College requirement (i.e., explanation or note if the course fulfills a college requirement)

Rows. The rows in the course curriculum map list specific course requirements or electives. As examples, a row may be a specific course (e.g., ENG 1510), a choice among specific options (e.g., MATH 1200 or 1350), an open choice among available options (e.g., Any 2FA course), and an open elective (e.g., Any elective).

We recommend creating your program curriculum plan in Excel so that courses can easily be labelled and sorted later in the process, as necessary.

Step 2: Overlap existing Tier requirements with BRICKS

Using the program curriculum plan, add another column for BRICKS requirements and then map existing requirements to BRICKS. Currently approved BRICKS courses can be found online through the UCC General Education Committee website (<https://www.ohio.edu/faculty-senate/committees/ucc/general-education>) under the OHIO BRICKS Information section.

The following provides the full list of BRICKS requirements and the likely overlap between Tiers and BRICKS.

- *Note:* BRICKS components noted with an asterisk (*) require courses to be approved for the Ohio Transfer Module (OTM). As such, some tier-approved general education courses may not be approved for BRICKS.
- *Note:* Bridges components noted with a caret (^) may overlap with existing tier-approved general education courses. For example, COMS 1030 is tier-approved as 2HL and BRCKS-approved as Speaking & Listening.

BRICKS Category	BRICKS Component	Min. Hrs.	Tier
Foundations	Written Communication*	3	1E
Foundations	Quantitative Reasoning*	3	1M or 2AS
Foundations	Advanced Writing	3	1J
Foundations	Intercultural Explorations	2	2CP
Pillars	Humanities: Texts and Contexts*	3	2HL
Pillars	Humanities: Arts*	3	2FA
Pillars	Natural Sciences*	3	2NS or 2AS
Pillars	Social or Behavioral Sciences*	3	2SS
Arches	Connected World*	3	2SS
Arches	Constructed World*	3	1M or 2AS or 2HL or 2FA
Arches	Natural World*	3	2NS or 2AS

Bridges	Speaking & Listening [^]	1	n/a
Bridges	Ethics & Reasoning [^]	1	n/a
Bridges	Diversity & Practice [^]	1	n/a
Bridges	Learning & Doing [^]	1	n/a
Capstones	Capstone*	2	T3

For example, the Bachelor of Business Administration (BBA) program in College of Business requires all students to take ECON 1030. Under the tier system, this is coded as 2SS. Under the BRICKS system, this is approved as a Pillars: Social and Behavioral Sciences. The BBA program also requires all students to take any 2NS course to fulfill Tier requirements. In BRICKS, this would translate into any Pillars: Natural Science course.

Step 3: Identify missing BRICKS components

Based on what has been identified as confirmed or potential approval for BRICKS, identify BRICKS components not included in the program curriculum plan. For many programs, this will likely be Arch components (9 hours minimum) and Bridge components (4 hours minimum).

Step 4: Identify courses with the *potential* to be approved for BRICKS

Based on what has been identified as missing, identify courses with the *potential* to be approved for BRICKS. To identify courses, we recommend dividing courses into the following.

- Required courses delivered by other units. For these courses, we recommend contacting department chairs, school directors, or curriculum coordinators to ask for plans to adapt courses for BRICKS. For programs that do not typically fit OTM general education criteria, courses delivered by other units are likely to be Pillars, Arches, and select Foundations.
- Required courses delivered within the program. For these courses, we recommend thinking about which courses could meet BRICKS requirements. For programs that do not typically fit OTM general education criteria, courses delivered within the program are likely to be Bridges, Capstones, and select Foundations.

Information about BRICKS components can be found online through the UCC General Education Committee website (<https://www.ohio.edu/faculty-senate/committees/ucc/general-education>) under the OHIO BRICKS Information section.

Step 5: Add missing BRICKS components

Based on identified and potential overlaps between program and BRICKS requirements, add rows for missing components. For many programs, this will likely be some of the Arch components (9 hours minimum) and Bridge components (4 hours minimum).

Step 6: Calculate the total number of credit hours

Using the final program curriculum plan, calculate the total number of credit hours required to complete the degree program. The minimum credit hour requirement for a single baccalaureate degree is 120 credit hours.

Step 7: Submit course and program changes

Based on changes, follow the normal course approval and program approval process through UCC's [Individual Course Committee](#) and UCC's [Programs Committee](#).

- Important: Program revisions need to be approved by UCC no later than February 2021 (if program changes need to be approved by the Board of Trustees) or March 2021 (if program changes do not need to be approved by the Board of Trustees).

A program curriculum plan example is provided in the Appendix.

Appendix: Sample Program Curriculum Plan

Bachelor of Business Administration (BBA)

Year	Requirement	Hrs	Tier	BRICK	College
1	BA 1000	1			YES
1	BA 1100	3		BER	YES
1	BA 1500	3		FAW	YES
1	UC 1900	1			YES
1	ACCT 1010	3			YES
1	MATH 1350	4	2AS	FQR	YES
1	ENG 1510 or 1610	3	1E	FWC	YES
1	ECON 1030	3	2SS	PSBS	YES
1	ECON 1040	3	2SS	PSBS	YES
1	Any 3cr Intercultural Explorations	3		FIE	
1	Any Humanities: Arts	3	2FA	PHA	
	First Year TOTAL	30			
2	QBA 1720	3		ACSW	YES
2	ACCT 1020	3			YES
2	BA 2000	1			YES
2	FIN 3000	3			YES
2	BUSL 2550	3			YES
2	QBA 2720	3		FQR	YES
2	BA 2500	3		BSL	YES
2	MGT 2100	3			YES
2	MIS 2020	3			YES
2	MKT 2400	3			YES
2	Elective (any)	2			
	Second Year TOTAL	30			
3	MGT 3200	3			YES
3	Major requirement	3			
3	Major requirement	3			
3	Major requirement	3			
3	Any Humanities: Texts and Contexts	3		PHTC	
3	Any Natural Sciences	3	2NS	PNS	
3	Arches: Natural World	3	2NS	ANW	
3	Aches: Connected World	3	2SS	ACW	
3	Elective (any)	3			
3	Elective (any)	3			
	Third Year TOTAL	30			
4	MGT 4800J	3	1J		YES
4	Approved Internship	1		BLD	YES
4	Any 3cr Diversity & Practice	3		BDP	YES
4	Major requirement	3			
4	Major requirement	3			
4	Major requirement (capstone)	3	T3	CAP	
4	Elective (any)	2			
4	Elective (any)	3			
4	Elective (any)	3			
4	Elective (any)	3			
4	Elective (any)	3			
	Fourth Year TOTAL	30			
	TOTAL	120			

BRICKS Codes
FWS - Foundation: Written Communication
FAW - Foundation: Advanced Writing
FQR - Foundation: Quantitative Reasoning
FIE - Foundation: Intercultural Explorations
PHTC - Pillar: Humanities: Text and Contexts
PHA - Pillar: Humanities: Arts
PNS - Pillar: Natural Sciences
PSBS - Pillar: Social or Behavioral Sciences
ACSW - Arch: Constructed World
ANW - Arch: Natural World
ACNW - Arch: Connected World
AOTH - Arch: Other
BSL - Bridge: Speaking and Listening
BDP - Bridge: Diversity and Practice
BER - Bridge: Ethics and Reasoning
BLD - Bridge: Learning and Doing
CAP - Capstone: Capstone or Culminating Experience