OCEAN 2.0

Create a New Course: Adding Cross-Listing

Cross-listing a course enables a course to be offered by multiple departments. For example, it is possible to make a cross-listed course AH 3270/FILM 3270, enabling it to be offered by both the ART + DESIGN and FILM departments.

This should not be confused with a *dual-listed course*, which is typically a course that is offered at multiple course levels.

To create a cross-listing for a course that already exists (either an undergraduate or graduate course):

- 1. Go to OCEAN 2.0
- 2. Select "Create a New Course"

Under Course Offering:

3. For 1st cross-listed course: Enter correct Course Level, Subject, & Course Number

Course Offering			Multiple
Course Level Undergraduate Department ART: Art, School of	Subject AH College FAR: Fine Arts, College	Course Number 3270 Coge of A	atalog Course Type rt History
Service Learning?			
Cross-listing Service Learn	ing		

To add a course or courses offered by multiple departments:

4. Click the "Multiple" button in the top right of the Course Offering section.

An "Add New Offering" box is created and the multiple offering(s) can easily be added

Course Offerings		Si	ngle
Course Level Undergraduate	Service Learning?		
Add New Offering Subject FILM	Course Number 3270	+ Catalog Course Type Film	
AH 3270 Department ART: Art, School of	College FAR: Fine Arts, College of	Catalog Course Type Art History	
O Cross-listing O Service Learn	ling		

5. Click on the green + button to the right of the New Offering.

OCEAN will then detect that the course is to be cross-listed.

6. Under "This appears to be a cross-listed course," go to the *Lead Department* drop down menu and choose the lead department.

7. Enter your explanation for this cross-listing in the box provided.

OCEAN will note that students may only earn credit for one of the multiple courses listed.

Course Offerings		Single
Course Level	Service Learning?	
This appears to be a cross A lead department must be specified Lead Department ? ART: Art, School of	-listed course. I and an explanation for this cross-listing must be provided.	
Cross-listing Explanation		
Film wishes this class to b class for the School of Art	e taken by their majors and receive credit as a Film class. Film will sometimes teach this + Design in an agreed upon format.	5

Next Steps

8. Now follow the steps outlined under "Create a New Course: Basic Procedure."

Short Name 🕢				
19th Century Vis Arts				
Long Name				
19th Century Visual Arts	s and Culture			
Course Description 🕄				
	uto og it relates to European o	nd American cultures in the 10t	h century	
Overview of the visual a	ans as it relates to European a	ind American cultures in the 190	in century.	
Overview of the visual a	ans as in relates to European a	nd American cultures in the 191	n century.	
Verview of the visual a	as a temporary or experimental cou	ina American cultures in the Tar	n century.	
Was this course ever offered a	as a temporary or experimental cou	rse?		
Was this course ever offered a	as a temporary or experimental cou	rse?		
Was this course ever offered a	as a temporary or experimental cou ivalent to an existing course?	ina American cultures in the Tar	n century.	
Was this course ever offered a	as a temporary or experimental cou	ina American cultures in the Tar		
Was this course ever offered a	as a temporary or experimental cou	ind American cultures in the Tar		
Overview of the visual a Was this course ever offered a No Is this course functionally equilibrium No	as a temporary or experimental cou ivalent to an existing course? Credit Hours Type 3	rse? Credit Hours 9	Grade Eligibility Code	• 0