Account Itemization – Student Center View
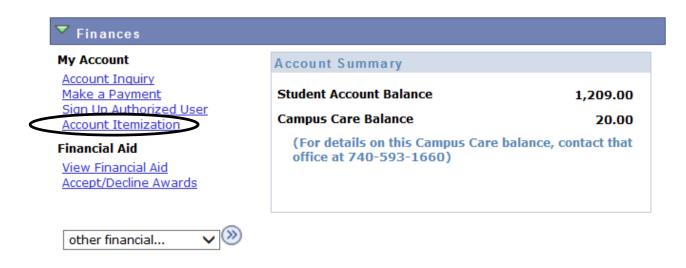

What can be viewed by term:

- Account activity (in detail or in summary)
- Pending aid
- Enrollment

Available options:

- **_Term:_** Choose the term for the account itemization
- **_Display Activity Summary Checkbox:_** The default view for the account itemization is the detailed view including the Date Posted. By selecting the Display Activity Summary, the view will eliminate the Date Posted and summarize like transactions. For example, if numerous enrollment changes were made causing multiple lines of tuition charges, the summary will summarize down to one row per transactions description.
- **_Display Pending Financial Aid Checkbox:_** By checking this option, the pending financial aid will appear for he selected term. It will also calculate the balance due for the term by taking the total transactions less the pending financial aid.

The Account Itemization can also be accessed in the Authorized User Access.

Account Itemization

You can view your account statement by term. Select a term from the dropdown menu and click "go".

Term | 2137 Summer Semester 2012-13 ▾ | ☐ **Display Activity Summary**
☑ **Display Pending Financial Aid** | go

Account Transactions

Description	Reference Nbr	Date Posted	Charge	Payment	Refund
Athn Ugrd General Fee		05/01/2013	200.00		
Athn Ugrd Instructional Fee		05/01/2013	1,000.00		
Student Info Sys & Network Fee		05/01/2013	9.00		

Transaction Total: 1,209.00

Pending Financial Aid

Award	Term	Amount
Gateway Trustee Award	Summer Semester 2012-13	1,650.00

Term Balance: -441.00

Enrollment for Term

Class Nbr	Description	Subject Area	Catalog #	Section	Component	Start Date	End Date	Credit Hours
2839	Alcohol, Tobacco, and Drugs	HLTH	2040	100	Lecture	05/13/2013	08/17/2013	3.00
2008	Comm Among Cultures	COMS	1100	100	Lecture	07/01/2013	08/17/2013	3.00

Printing Tips:

- Chrome: On the print dialogue, check the Background colors and images box.
- Firefox: Choose Page Setup on Print Preview. Check the Print Background box.